

Meals on Wheel Annual General Meeting for year ended June 30th, 2024.

Minutes



Venue: Via Teams and In Person
Campbell Town Recreational Complex, 57 High Street Campbell Town

Date: 2nd November 2024

Time: 11:30am – 2:00pm

Chair: Katie Kelly, President

Attendees			Apologies	
Katie Kelly	Di French		Ailsa Hodgetts	Lynne Holland
Shoshana Wall	Bev Jordan		Alison Holzinger	Margaret Long
Ramesh Marcandan (Teams)	Diane Kelly		Cheryl Perriman	Marilyn Peart
Jonathan Carswell (Teams)	Heather Hill		Gail Fitzallen	Nancy Hoskinson
Kristy Blazely	Pam Harvey		Jenny Stones	Lynne McDougall
Bronte Rowe			Joanne Ring	
Nina Gadd			Judy Boon	
			Judy Ling	
			Kath Carnes	
			Lily Geappen	

No.	Item	Minutes
1	Meeting opening 11:30 am	
1.1	Acknowledgement of country	Noting
1.2	Welcome and apologies for absence	Noting
1.3	Disclosure of interests or conflicts	None declared.
1.4	Meet the Board	Presented after the Appointment of Auditor due to technical issues. Noting
2	Meeting Records	
2.1	Minutes from previous meeting	Motion: that the meeting minutes from the 2023 AGM are a true and accurate record. Moved by Diane Kelly and seconded by Kristy Blazely.
2.2	Actions arising	Life Memberships which will be touched on in "Other Business"
3	Reports	
3.1	President's report	<i>The President summarised her report for the attendees.</i> • This financial year has been more of a financial success • Supply and demand is still an issue, with funding for 120,000 meals but demand for 167,000 meals per year. • Will not change approach to delivery of meals as we are more than a meal and welfare checks are vital, we also will not turn anyone away • Working with Federal Government RE: sustainability of the Meals on Wheels network across the country. Potential closures in NSW due to supply and demand issues. • Re-enhanced our strategic plan for the next 3 years, our next newsletter will have a dashboard of the strategic plan • Thanking the Board including Rachel who has departed, thanking the staff for their contributions • President's report moved by Shoshana Wall and seconded by Ramesh Marcandan.

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3.2	Treasurer's report	- Presented by Treasurer, Jonathan Carswell, who summarised the report and the Meals on Wheels financial position after the 2023 – 2024 year - A better financial year due to returning to our pre-Covid model of increasing volunteer numbers which enabled us to reduce paid driver expenses - We ensured that no areas suffered due to cut costs - Ended the year with a profit when including assets - Have brought on more staff to support the General Manager and wider organisation - Boosted our financials by selling off vehicles that were surplus to our needs, adding \$300,000 back into our budget - Treasurer's report moved by Katie Kelly and seconded by Kristy Blazely
3.3	General Manager's report	General Manager's report moved by Katie Kelly and seconded by Pam Harvey.
4	Appointments	
4.1	Appointment of Auditor	Motion that Bentley's be reappointed as MOWTAS auditor for the 2024-2025 period in accordance with 13.1 of the Constitution. Motion moved by Shoshana Wall and seconded by Kristy Blazely
4.2	Board nominations	One Board nomination for the reappointment of Katie Kelly as Board President for the period 2024 - 2026. In accordance with 28.7 of the constitution, if the number of nominations is equal or less than the number of vacancies on the Board to be filled, the persons nominated are to be taken to be elected. Congratulations Katie. One Board nomination for the reappointment of Jonathan Carswell as Treasurer for the period 2024 - 2026. In accordance with 28.7 of the constitution, if the number of nominations is equal or less than the number of vacancies on the Board to be filled, the persons nominated are to be taken to be elected. Congratulations Jonathan. One Board nomination for the reappointment of Ramesh Marcandan for the period 2024 - 2026. In accordance with 28.7 of the constitution, if the number of nominations is equal or less than the number of vacancies on the Board to be filled, the persons nominated are to be taken to be elected. Congratulations Ramesh.
5	Special Business Proposed changes to the MOWTAS Constitution/Rules - An AGM can be held on any day no later than 6 months from end of financial year, AGM's can be held at 1-2 locations and with the assistance of technology such as Teams - Purpose and objectives of the association has been updated in line with the new strategic plan - Wording for ""Board of Management has been changed to be ""Board of Governance - Updating terms to be inclusive e.g. his/her updated to "they" - Removed the \$5 payable by members if Meals on Wheels were to cease operations Motion to accept the proposed changes to the rules moved by Kristy Blazely and seconded by Shoshana Wall. Other Business Life Memberships - Life Membership process to be reviewed as well as the role of a sub-committee	

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6	Meeting Close 1:07pm
6.1	Next Meeting TBA